January 20, 1995

Joe Garlitz
Elgin City Manager, Recorder
P O Box 128
Elgin, OR 97827

SUBJECT: **1996 SPECIAL CITY ALLOTMENT GRANT PROGRAM**

Enclosed are applications forms for your City to apply for a $25,000 allotment from the 1996 Special City Allotment (SCA) fund. You are encouraged to file these applications as soon as possible. Applications for projects must be on file in this office prior to July 1, 1996.

In order to be eligible, the City must have completed all previous SCA projects. A project will be considered completed when a Final Inspection Report submitted by the Region Federal Aid Specialist so indicates. This report must be received by September 1, to facilitate completion of the selection process. This will allow submission of a recommendation to the Transportation Commission in a timely manner for them to approve the cities to be funded under the 1996 program.

The SCA Program was established in 1947 by the State Legislature under ORS 366.805. The guidelines and a working agreement on this program have been developed in cooperation with the League of Oregon Cities (copy enclosed). The purpose of the program is to assist cities in repairing or reconstucting City streets which are inadequate for the capacity they serve or are in a condition detrimental to safety. The sum of $1,000,000 is available for the 1996 program with a maximum of $25,000 to be allotted to a City.

After receiving the applications, on-site investigations will be conducted to evaluate the merits of each request. This evaluation is based on the criteria of traffic volume, surface ware, 5-year population growth, and years since last project.

Following are points you should consider in selecting your project for application.

1) The street must be under the ownership, jurisdiction, and control of the City, State or county maintained roads within the City limits are not eligible.

2) When selecting a project, try to pick a street in very poor condition and carrying a high volume of traffic such as:

a) A street serving an agricultural, commercial, or industrial facility, a school complex, a tourist attraction, or some other feature of local importance or interest and exhibiting wear from heavy and/or unusual traffic.

b) A street serving a growth area such as a new housing subdivision or commercial development.

c) A main thoroughfare with an increasing volume of traffic.

Poor candidates would be streets with deterioration caused by the installation of underground utilities, dead end streets or those in quite neighborhoods.

A good method of selection is to have several people drive over and examine the City's streets and then pick the street which best complies with the guidelines and meets the law. Each year applications are received which do not present the best candidate from the City. We highly recommend you compare several streets before you make a final selection.

When completing the application, be sure that all questions which apply are answered and that both the application and accompanying resolution have original signatures.

If you need additional forms, or if you have questions regarding the program, please contact Tom Carman, Region 5 Interim Federal Aid Specialist, 3012 Island Ave., La Grande OR 97850. Phone: 503 963-4972..

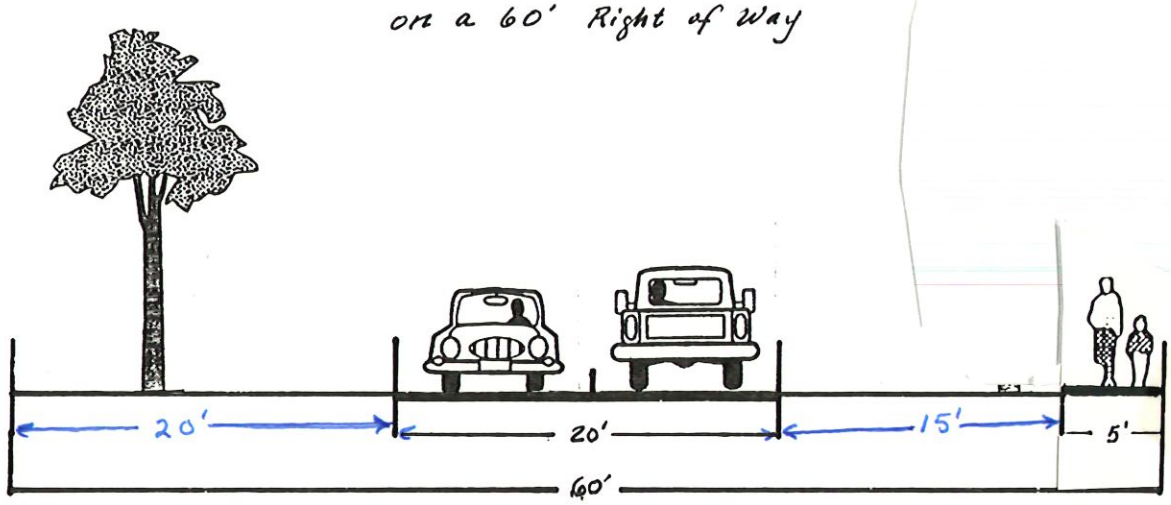
Yours truly,

Tom Carman
Interim Federal Aid Specialist

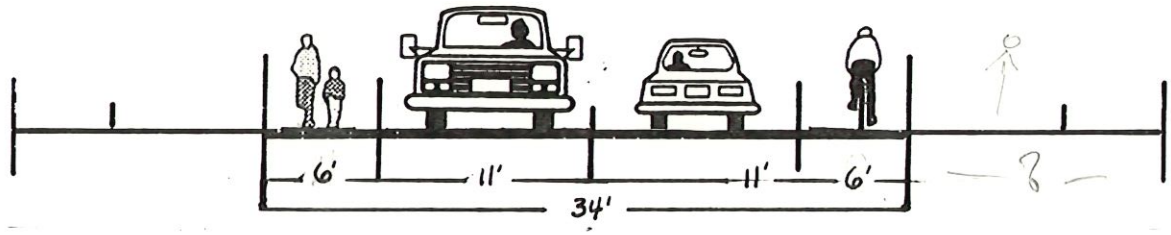
enclosures
Special City Allotment Application
Special City Allotment Resolution
City Map
League of Oregon Cities Working Agreement

2 Phase Model
For Improving Rural City Streets For Bicycles and Pedestrians on a 60' Right of Way

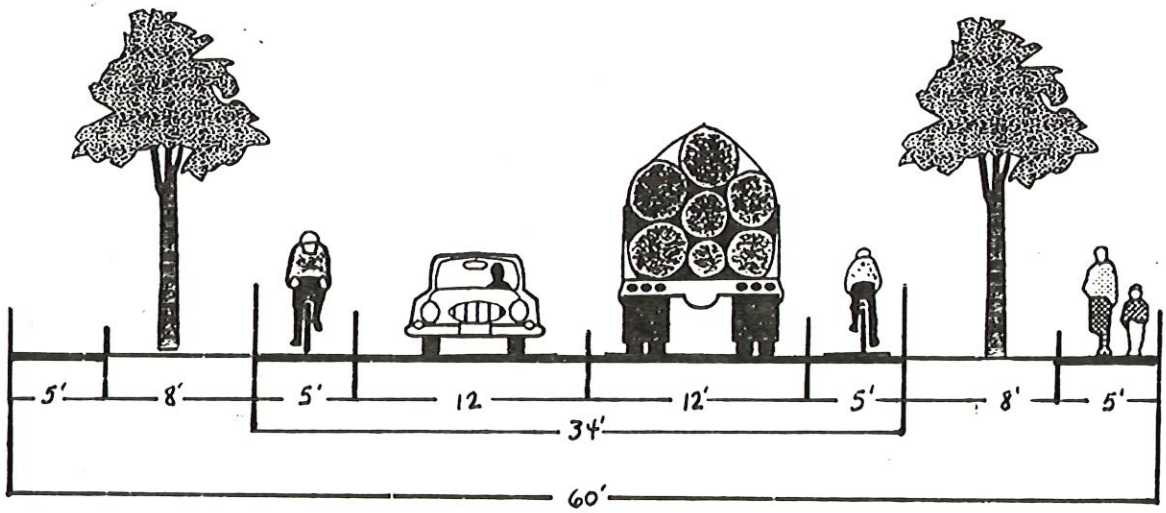
Existing

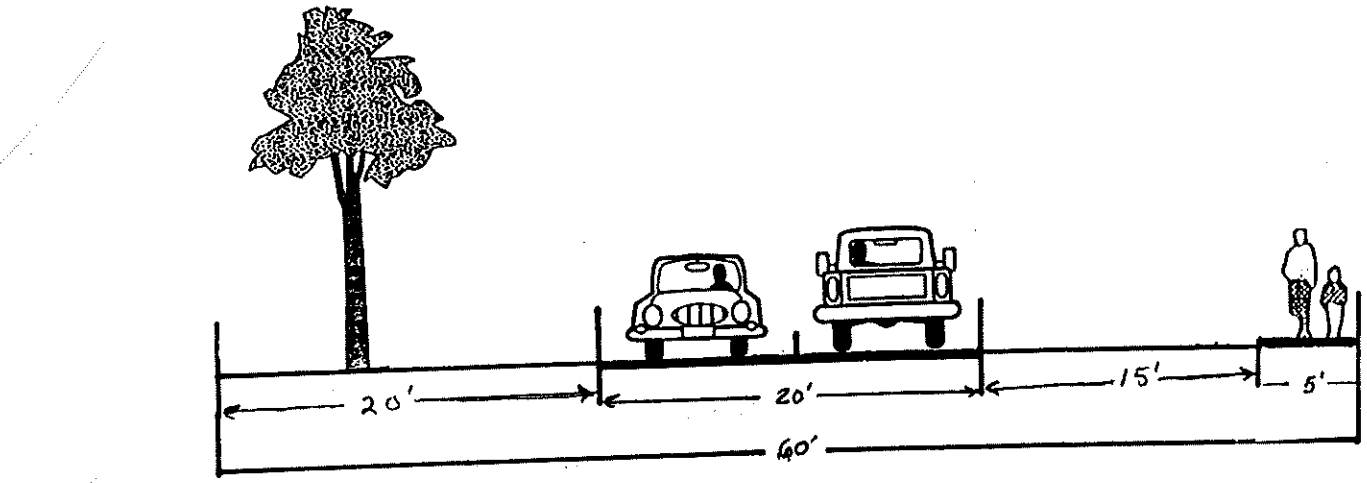


Phase 1
6' Shoulder for Bicycle and Pedestrian Use



Phase 2
5' bike Lanes
5' Sidewalks Separated from roadway by a planting strip.

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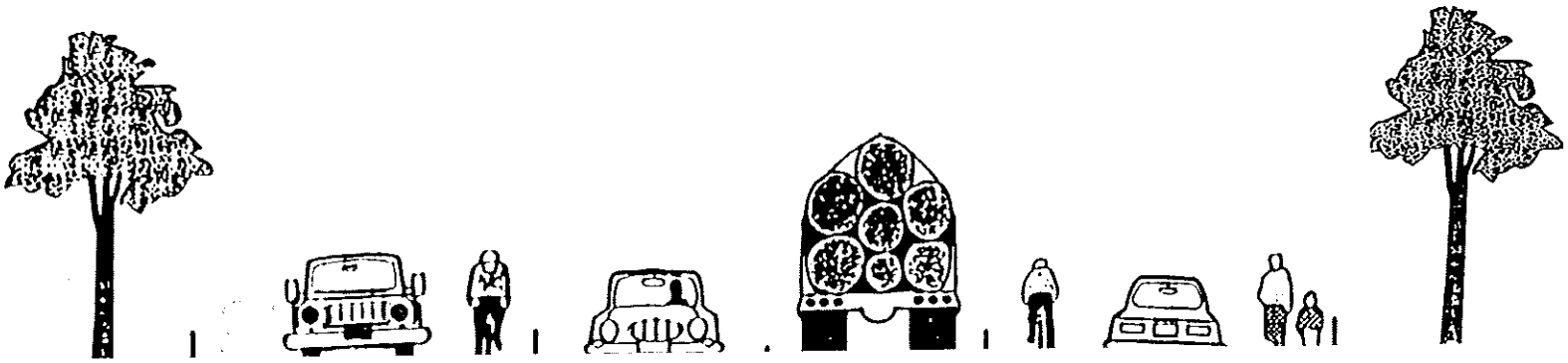

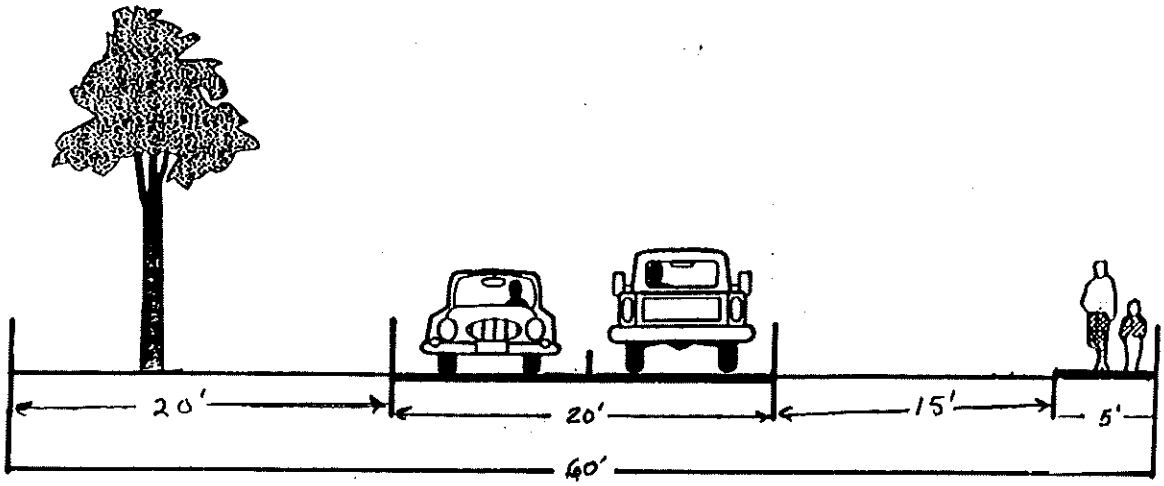
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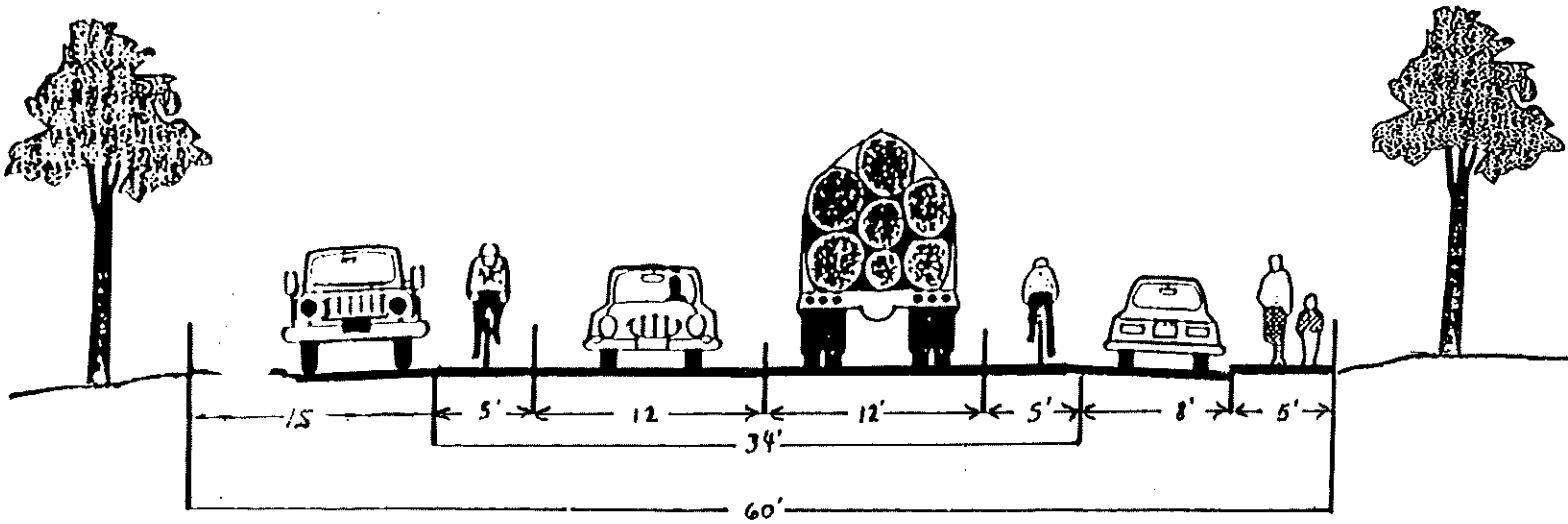
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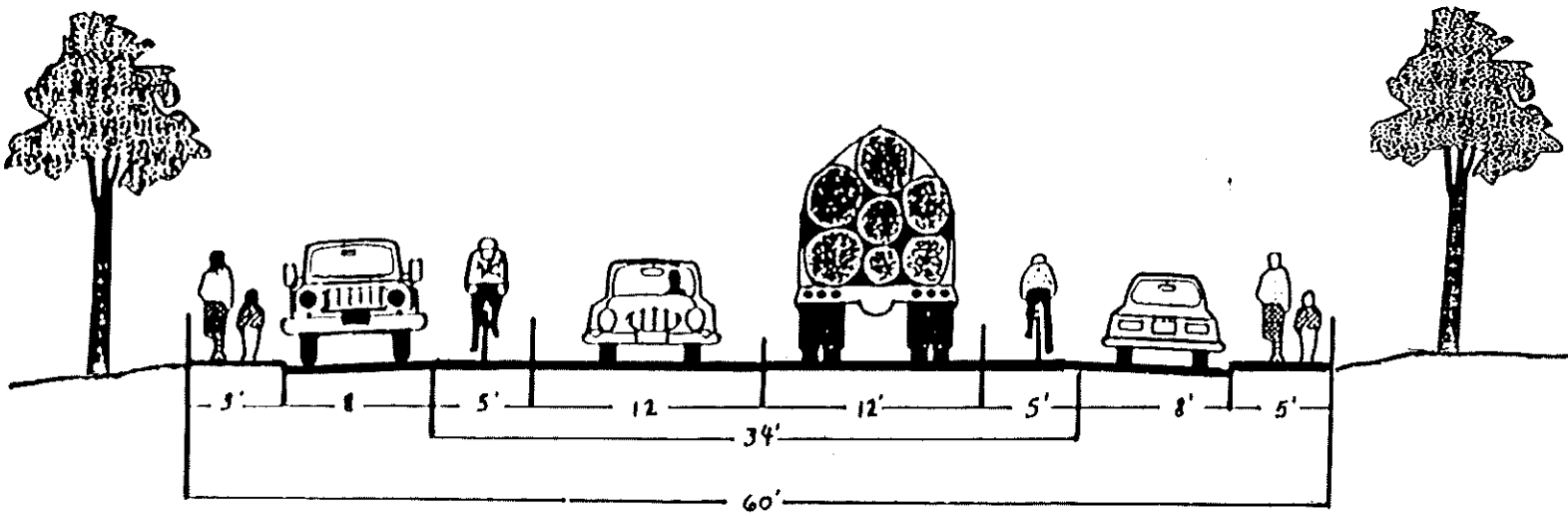
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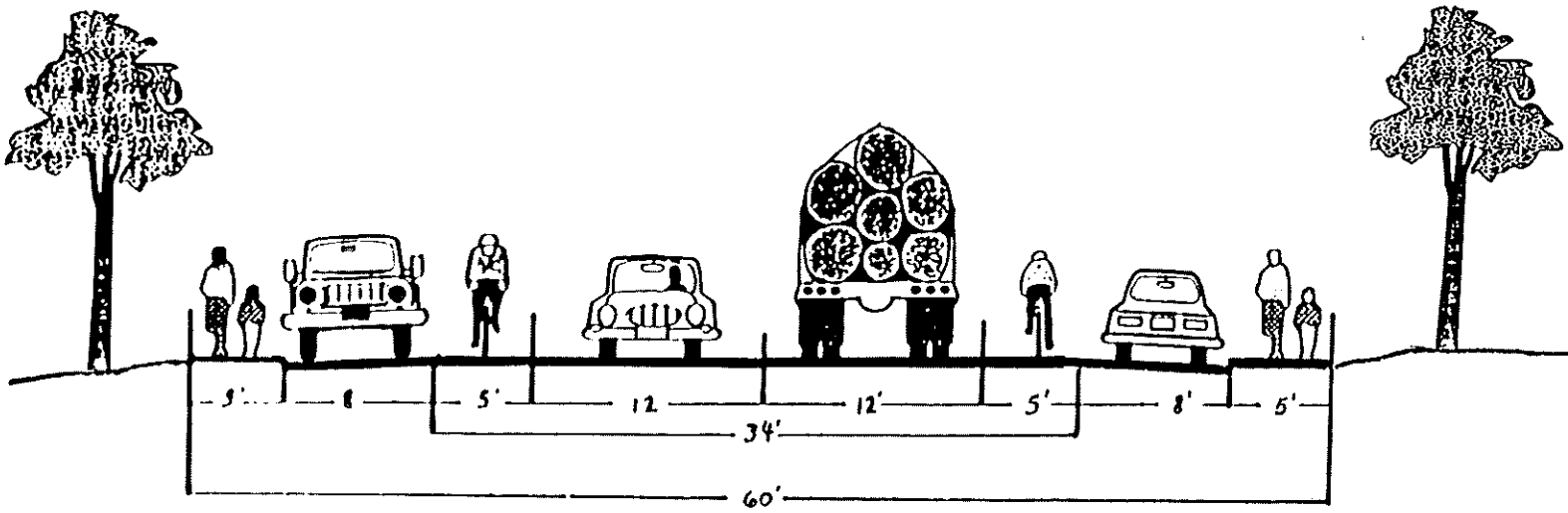
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6.92 / S.Y. 2" Hot Mix

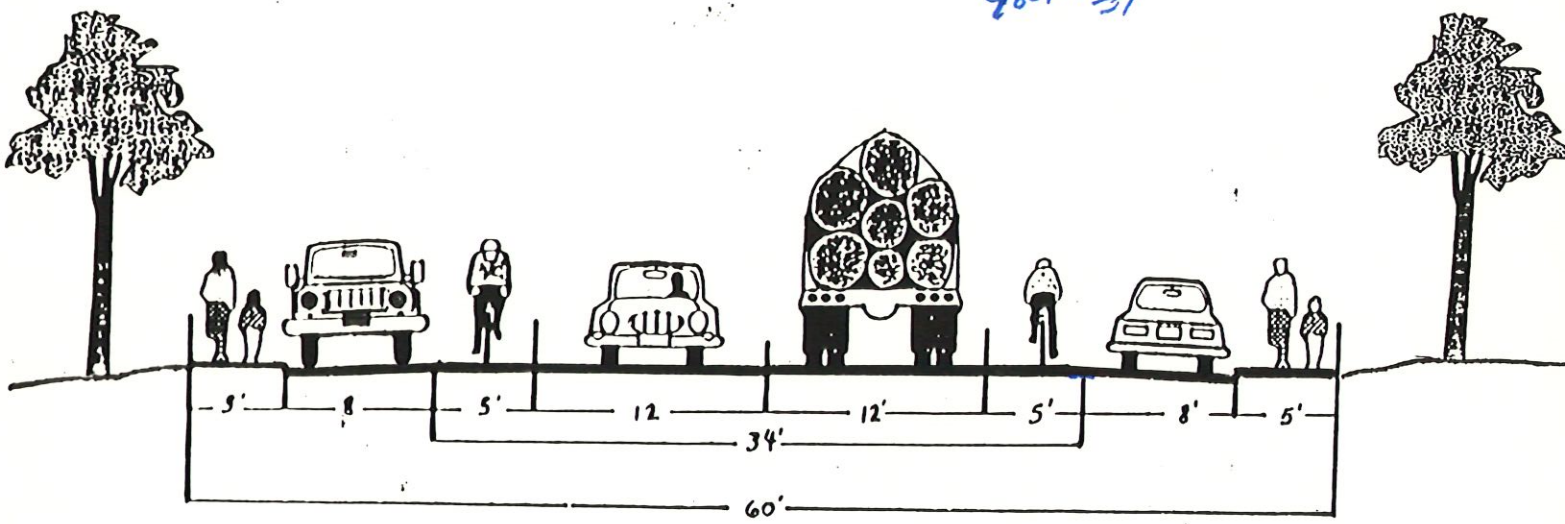
@ $7.00/SY =>

240 x 3 + 60 x 3 = 900 ft

900 x 34 = 3400 S.Y.

3400 S.Y. x 7 = $23,800

900 x 24 => $16,800



Proposed fully developed

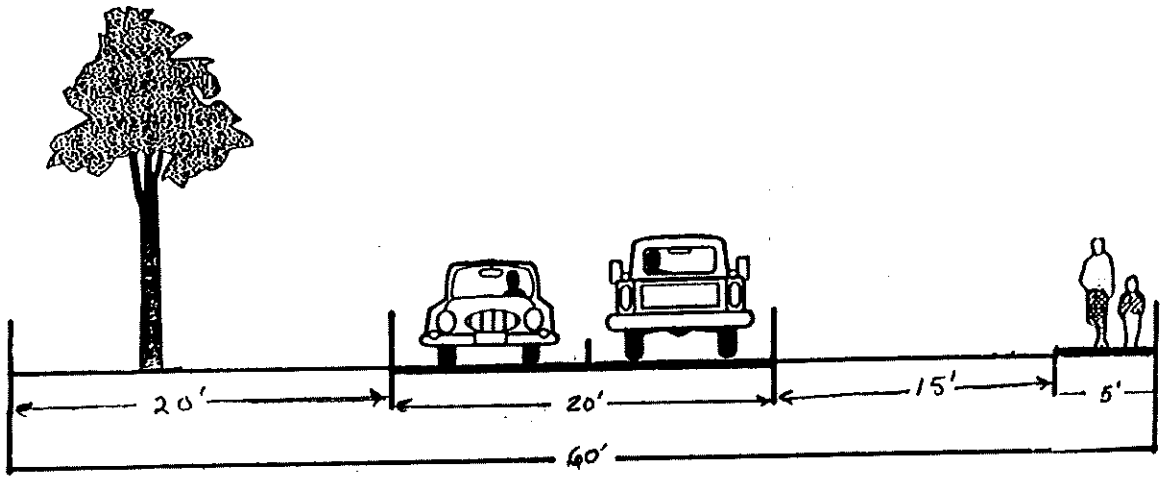
Parking 240 x 30 x 13.2 x 1 ft rock ~ parking

@ $22/yd = $15,400

40,000

26,000 S.F.

16,500 C.F.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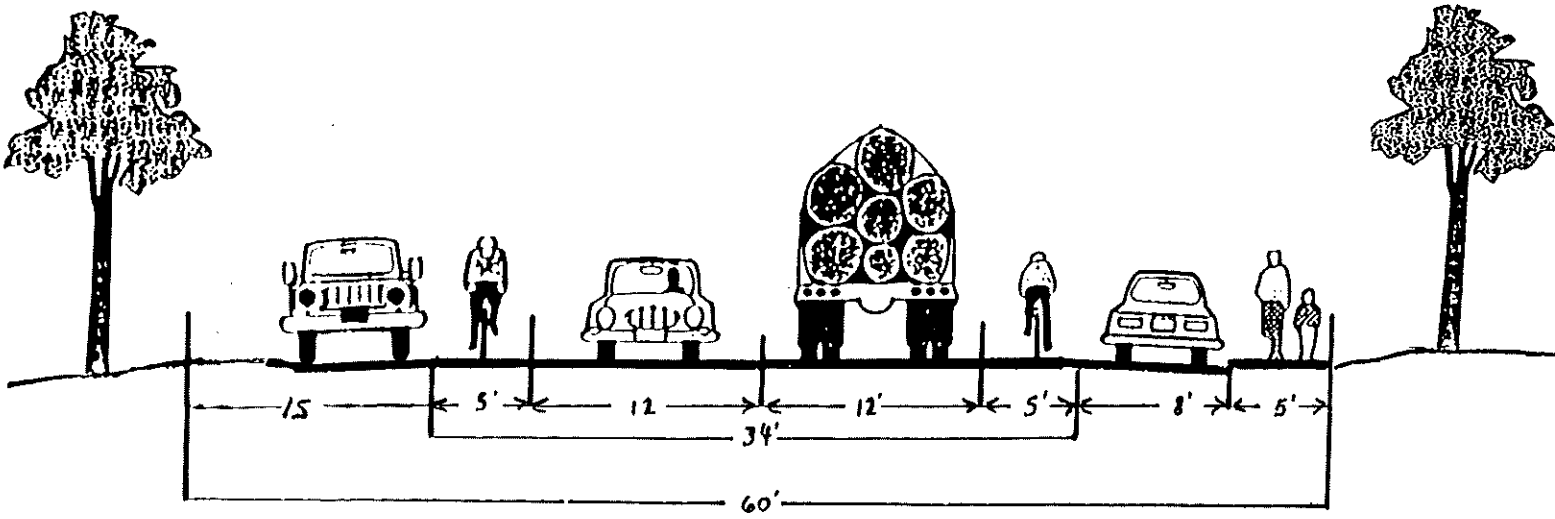
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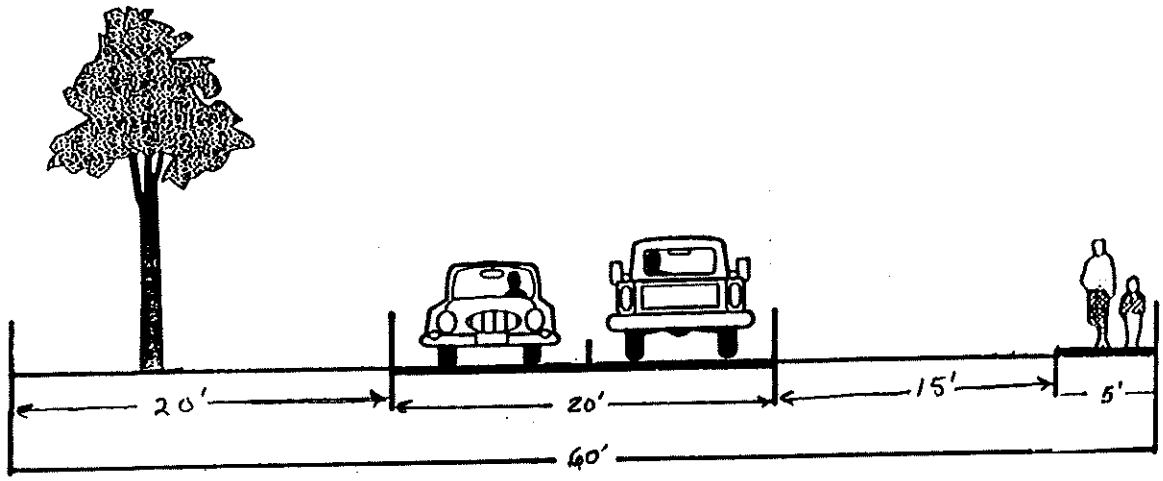
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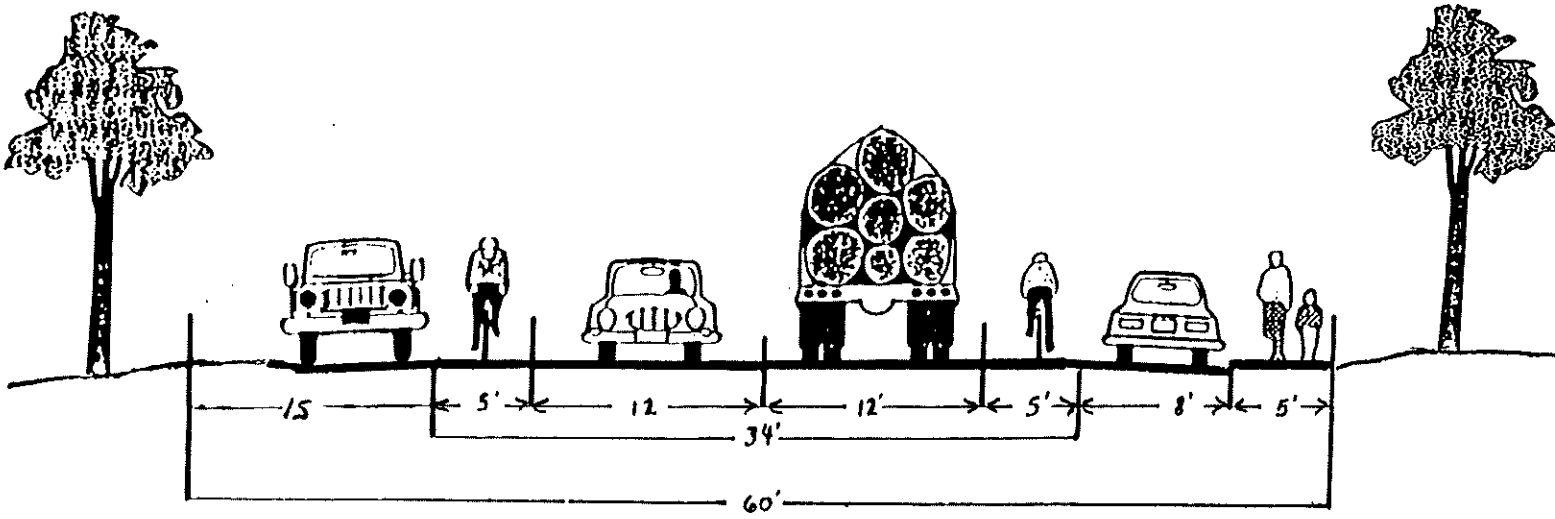
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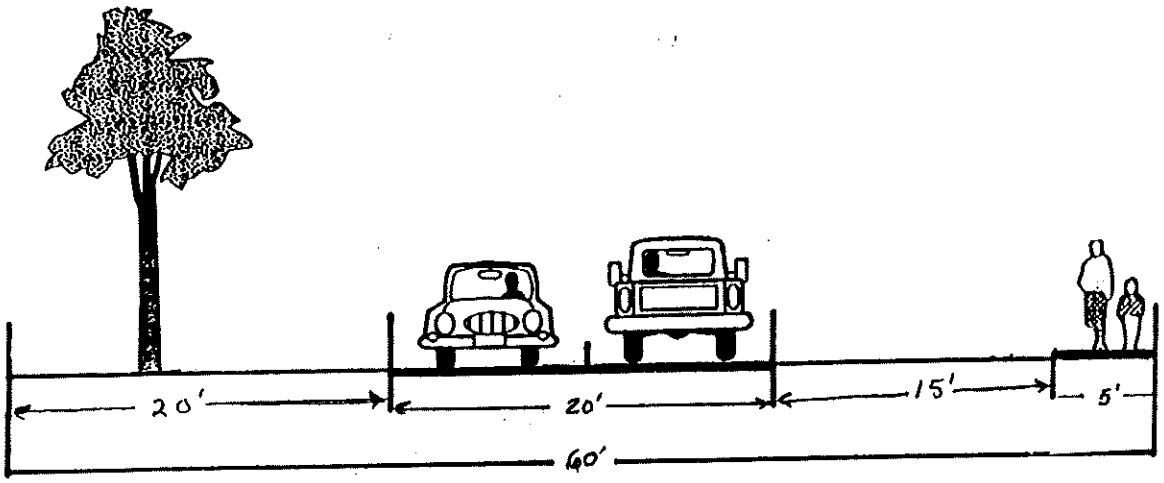
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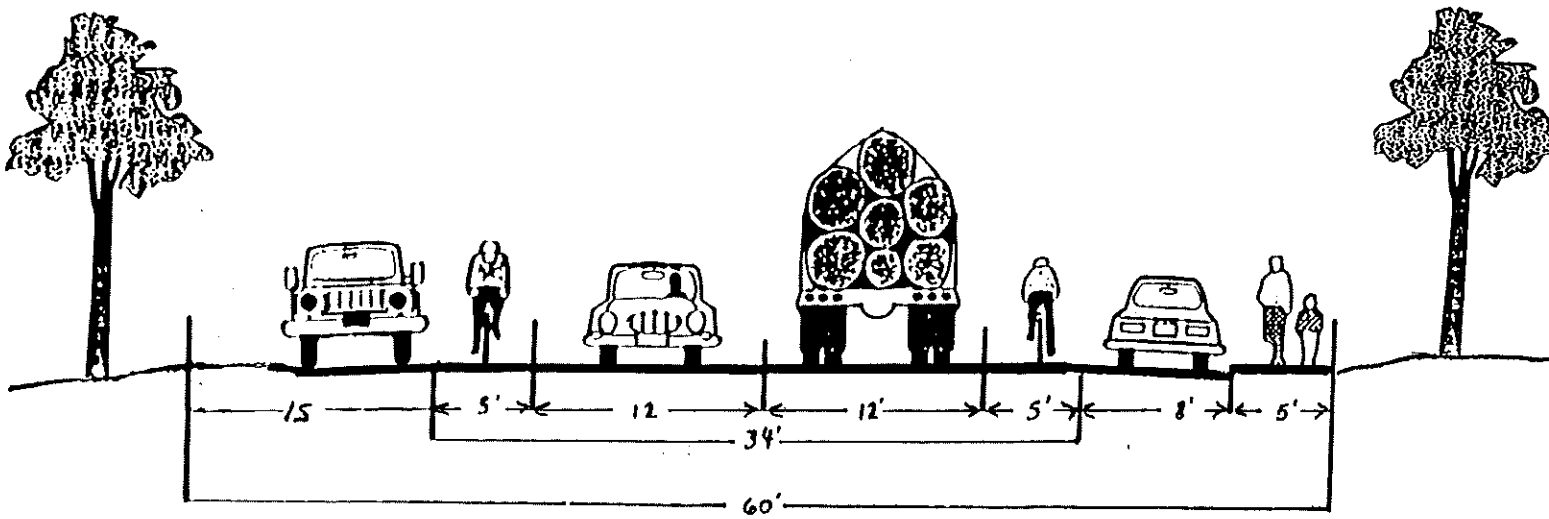
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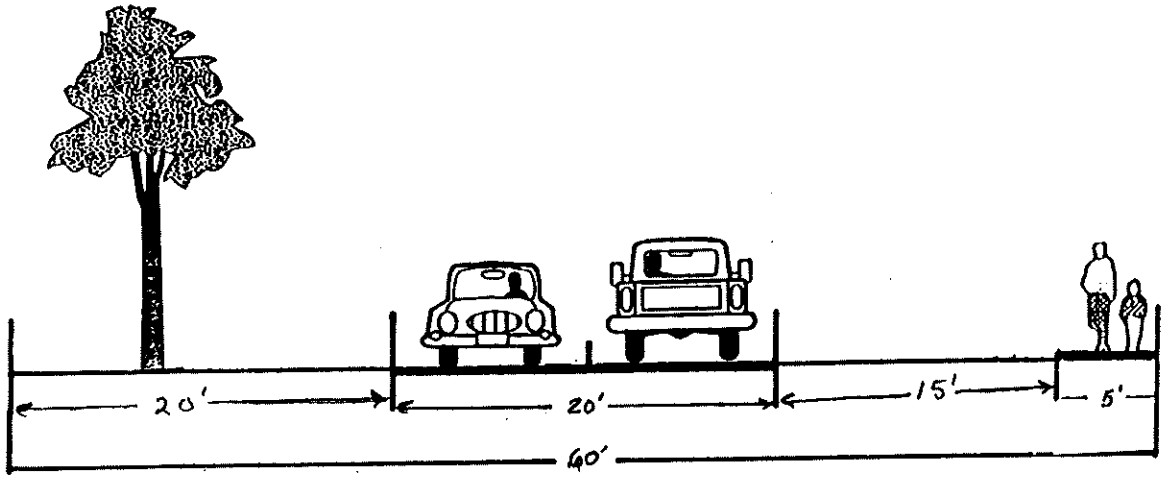
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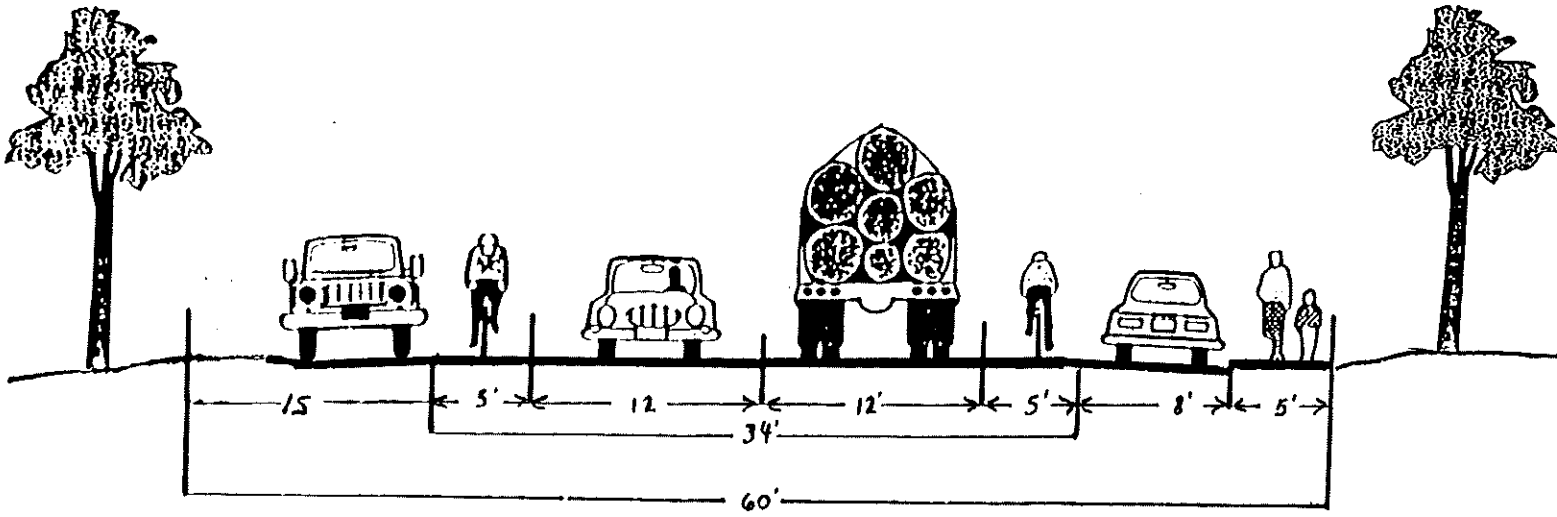
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